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| **FUNDRAISER APPROVAL FORM** |

School Name

Organization Enter Organization.

Type of Activity Enter Type of Activity.

Date of Fundraiser Click on Drop Down Menu.

Purpose of Fundraiser Enter Purpose of Fundraiser

Distribution Location/Time Enter distribution location

Monies Deposited [ ] School Funds [ ] Organization Funds

Requested By (Print) Print your name. Date Dropdown Menu

Requested By (Sign) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Dropdown Menu

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| APPROVAL |

Principal Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Enter Date

Superintendent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Enter Date

Board Approval Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***Fundraisers MUST be submitted for approval 10 days prior to a Board of Education meeting.***

***Fundraisers can NOT begin until approved by the Board.***

***A Profit and Loss Form MUST be completed within 5 days and submitted to the school secretary to file.***

*Office Use Only:*

*Date Profit and Loss Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*